





THE HONG KONG UNIVERSITY OF SCIENCE AND TECHNOLOGY

Instructions for Making Deposit Payment for Postgraduate Admissions by Internet PPS Payment

1.	Ensure you have a PPS account. Please visit the PPS website (www.ppshk.com) if you need to open an account.	
2.	Follow the normal PPS payment procedures and select/key in the following information where appropriate: <ul style="list-style-type: none">– Merchant Code: “9153”– Bill Type: “02”– Bill Number: Your application number (61xxxxxxxx)– Payment Amount (as stated in the offer letter)	IMPORTANT NOTE: <ul style="list-style-type: none">– DO NOT pay by phone.– There won’t be a payment proof. 
3.	Capture the screen which shows the payment record. The snipping tool will be helpful. 	
4.	Upload the screen capture of your payment record to the Online Admission System before the deadline for offer acceptance, as a proof of payment. 