

FOK YING TUNG GRADUATE SCHOOL

HKUST Guidelines on Setting up Account at PG Online Admission System





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w Users only)

tement (PICS)

1. Tips

- Check if you are using the platform of the correct Year of Entry before setting up an account
- If you encounter any problems, try looking for solutions by clicking "Help"



Login to your application

- Create an account
- Forgot password/username
- <u>Help</u>
- FAQ
- Contact us

- 2025.

Important Notes

This is the Online Admission System (OAS) for entry in the 2025-2026 academic year. It is the right platform for you if you wish to seek admission to programs commencing on or after 1 September

Please visit <u>https://fytgs.hkust.edu.hk</u> for information on admission requirements, admission timeline and other information about postgraduate programs

Click "Help" for tips on preparing for your application submission

You may check your application status via this system after submitting your application(s).

To apply for entry or check the application status of your application(s) in the 2024-2025 academic year (i.e. commencing from 2 September 2024 to 31 August 2025), please click here.

2. Create Application Account (for New Users only)

- Users are allowed to create and register one account for each year of entry
- User accounts cannot be used across different entries. Create a new account for each year of entry



Login to your application

Create an account

Forgot password/username

Contact us

3. Personal Information Collection Statement (PICS)

- Read through the PICS and its PRC Addendum*
- Confirm your consent and check the appropriate checkboxes to proceed

*Applicable for applicants who are currently residing or located in the Mainland of China

Please read the following Personal Information Collection Statement before creating your account:

- administration
- (v) For all other purposes ancillary to the above purposes.

Unless otherwise indicated, it is obligatory to supply the requested personal data. Failure to provide the requested personal data may result in the University not being able to process your admission application or provide you with the necessary support or assistance during your studies with the University, as the case may be, or even result in your inability to continue or complete study at the University, or failure to enjoy the services, benefits and facilities provided by the University.

Direct Marketing

Furthermore, the University may from time to time use your personal data collected through the University's various systems/platforms and other interactions with you in direct marketing. The University may also from time to time provide your personal data to partner institutions with which the University in collaboration jointly offers programs or other opportunities for use in direct marketing.

The personal data the University may use and/or provide to partner institutions for use in direct marketing includes your name, student/alumni number year of graduation (actual or expected), program of study, employer name, contact details (home/office address, personal/business email address, phone number), enrolment records and demographic data as held by the University and updated from time to time

The types of direct marketing activities the University and/or partner institutions may conduct using your personal data include (i) providing you with job posting information, academic program details, and information on fundraising initiatives. latest academic or other programs and events at the University and/or partner institutions and (ii) soliciting support for the University and/or partner institutions both generally, and for specific programs and initiatives with which the University and/or partner institutions are involved.

Before providing your personal information ("PI") for matters including submitting an admission application to and completing student registration with the University, please read carefully our Personal Information Collection Statement and, if you are residing or located in the Mainland, its PRC Addendum ("Addendum") as well, and check the applicable boxes:-

	l have protec	fully read and understood the conten t the PI that I provide to the University
Are	you cı Yes	rrently residing or located in the Main
		have fully read and understood the co ursuant to the Addendum. understand and acknowledge that the uch sensitive PI pursuant to the Perso agree that the PI that I provide to the agree that the University may disclose
	No	ollection Statement and its Addendun
(i ne	e checi	kooxes will be enabled when you scro

Cancel and go back to homepage

(iii) Upon graduation, part of your personal data will be passed to the office responsible for alumni matters for communication and related alumni 🦺

(iv) It is expected that personal data will also be used for research or statistical/analytical purposes to further the University's mission (i.e. to advance learning and knowledge through teaching and research, particularly in science, technology, engineering, management and business studies, and at the postgraduate level; and to assist in the economic and social development of Hong Kong); and

> nts of the Personal Information Collection Statement of the University. I agree that the University may process and pursuant to the Personal Information Collection Statement.

and?

ontents of the Addendum. I agree that the University may process and protect the PI that I provide to the University

PI that I provide to the University may contain sensitive PI, and I hereby give consent to the University to process onal Information Collection Statement and its Addendum

University may be transmitted and stored by the University at its domicile or any other location it may designate. e to and/or share with any related third party the PI that I provide to the University, pursuant to the Personal Information

oll down to the bottom of the PICS.)

4. Create New Application

- Start a new application after creating your account
- You will be asked to log in again for the first time for security reasons
- To enable important messages could reach you, please add <u>pgadmit@ust.hk</u> in your address book

Create New Application

Your applicant account is created successfully. An acknowledgement email has been sent to 'mean and 'mean

Please select a type of programs you wish to apply for:

- Research Postgraduate Programs for September 2025 Entry (PhD and MPhil)
- Taught Postgraduate Programs for September 2025 Entry (MA, MSc, MPM, MPP and PGD)
- Doctor of Business Administration Program for September 2025 Entry

Start new application

Applicants who wish to apply for the programs listed below should submit applications through their respective websites. <u>Full-time Master of Business Administration</u> <u>Part-time Master of Business Administration</u> <u>Part-time Master of Business Administration (Bi-weekly)</u>

Entry (PhD and MPhil) ry (MA, MSc, MPM, MPP and PGD er 2025 Entry



5. Forgot Password/ Username

- Click "Forget password/username"
- Enter your **name and email address** if you have yet to create any application
- Provide your date of birth and ID/Passport information if you have already started an application
- As a measure to protect any sensitive data you have already entered, the University will check the information in this form against your application before releasing the username/password



FAQ

Contact us

Forgot Password or Username

Please enter both your Name in English and Email Address:

Name in English (same as in identity documents)

Email Address (provided in your application)

If you have already created an applicat

Date of Birth (dd/Mmm/yyyy)

Hong Kong I.D. Card Number, if any

Other I.D. Number and Issuing Country

Passport Number and Issuing Country

Please check the box if you would like to retrieve your username.

Submit

[Family Name/ Surname/ Last Na	ame	Given Names/ Other N	ames	
ion, please	e also enter the following:			_	
y / Region		Please :	elect	~	
/ Region		Please s	elect	~	

If you have further questions, please write to us via Enquiry Form with screen capture(s) of error to facilitate our responses

Last Update: August 2024